

■ **Product Overview**

Open Text Knowledge Management

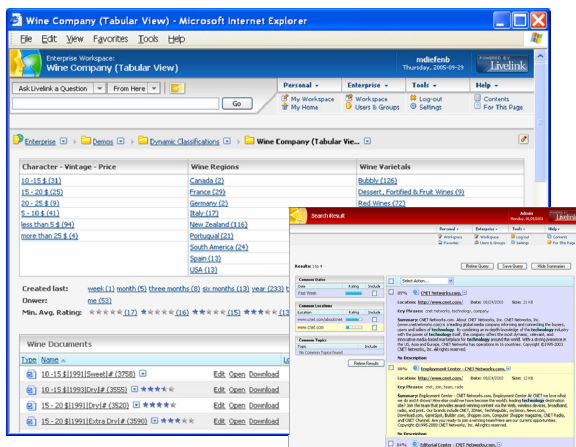
Capitalize on your corporate knowledge assets

The value of most corporations today resides largely in their intellectual capital. Corporate success depends on the ability to manage, preserve, and leverage their knowledge assets. It is inefficient to depend on uncontrolled email systems and shared network drives as repositories for managing your corporate knowledge. Besides, why put your organization at risk of litigation or non-compliance with government regulations?

To respond effectively to new business opportunities, you need a way to capture, share, and secure corporate information. You must also be able to quickly execute ideas by drawing from all of your resources. Hundreds of new ideas or business improvements that could sharpen your competitive edge lie somewhere in your organization—in your engineer's briefcase, embedded in an email message, or buried in a shared network drive. These are the seeds of innovation—your organization's intellectual capital—that all too often go untapped.

“ECM provides us with a truly open, shared environment that will meet our business objectives of encouraging a culture of learning and innovation, while delivering commercial and technical solutions that create value for our clients, producing measurable, tangible results.”

Information Systems Manager
Sinclair Knight Merz



Foster a knowledge-sharing culture and facilitate the information flow throughout your organization. Incorporate flexible filtering and state-of-the-art search, control, and presentation tools for enterprise information retrieval. Quickly provide real-time access to the organization's islands of information, memos, reports, competitive intelligence, documents, or any other type of unstructured data.

Open Text Knowledge Management is a completely integrated, Web-based solution that delivers end-to-end, closed-loop management for all of your corporate knowledge assets and helps consolidate all of your intellectual capital.

Benefit from unified access to dispersed content and information silos from across internal and external data stores. Simply specify the repositories to search and the way to structure the results, which provides federated results and instant access to the consolidated information in isolated information silos.

Driving business results with search, classification, navigation, and collection solutions.

Powerful search, classification and navigation tools to help you find and manage an unlimited number of documents—from files, documents and objects, to project logs, search queries, discussion items, tasks, workflow maps and more—in an organized, hierarchical structure.

Quickly identify subject matter experts and harvest their knowledge from the centralized knowledge repository. Open Text Knowledge Management extends the functionality of trusted Open Text document management foundations - Open Text Document Management, and Open Text Content Lifecycle Management. Open Text document management solutions fit your existing security framework, ensuring protection of content through permissions-based access rules. Authorized users benefit from full access to all functionality from a single, secure Web browser, and the flexibility of Open Text document management foundations allows for configuration of permissions on a group or individual level.

Knowledge Management connects the great minds of your organization, helping to transform your best ideas into innovation. Put your company's intellectual capital to better use by bringing all the tools required to gather, organize, share, and refine information.

Empower employees to make better decisions

Knowledge Management enables employees to perform their daily work more efficiently and accurately. The benefits of a centralized knowledge repository and library services ensures that you are working with the most up-to-date information. Specialized tools enable you to identify topic experts; quickly finding the best information resources from anywhere in your organization.



Features

<p>Single point of information access</p>	<p>Federated search enables you to query multiple repositories and brings disparate information sources together. Use powerful search tools to quickly locate the right information. View results on a single page in a sorted, clustered format. Show hit highlights, document summaries, relevance rankings and result themes to improve fidelity.</p>
<p>Improve information structure and organization</p>	<p>Taxonomies and classification trees vastly improve search efficiency and traditional folder navigation. Organize information placed in Open Text Document Management or Open Text Content Lifecycle Management repositories via manual, assisted, or automatic means. Streamline browsing and improve search precision.</p>
<p>Dynamic, multi-dimensional navigation</p>	<p>Create dynamic, virtual folder structures built on pre-defined information taxonomies and document attributes; no pre-defined hierarchy is required. Often, metadata is not visible or navigable when you browse for information. Using taxonomies for browsing and additional context, you can decide which dimension is best to find required documents. Drill down the hierarchy using associated metadata to refine values and corresponding documents.</p>
<p>Optimize taxonomy creation and maintenance</p>	<p>Analyze and cluster related documents, and extract and generate key concepts. Create suggested taxonomy nodes based on analyses; import and export in many common formats.</p>
<p>Automatically collect and extract information</p>	<p>Crawl multiple Web-based information sources including intranets, extranets, Web sites, and more. Create personal entries for crawling, search specific sites and search from the Document Management or Content Lifecycle Management user interface.</p>

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